

DD/A REGISTRY

FILE: Personnel-5

DDA 81-1027

15 MAY 1981

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training and Education

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Career Boards and Panels

REFERENCE: Memorandum For Office Directors (DDA 81-0723)
dtd 7 April 1981; Same Subject

1. The goal of the referent memorandum was to reduce the amount of time devoted to career panel activities. I have been advised that a number of Offices are experiencing difficulties reducing panel membership to three voting members. Since the purpose of this policy was neither to unduly restrict career panel activities nor to force the creation of additional panels, you are to consider the reduction in panel membership as a career service guideline only. Where panels can be reduced to three voting members, you should take appropriate action; where this is not practical, proceed as you see fit.

2. The policy regarding the restriction of Value to the Agency Rankings to once a year remains unchanged.

151
Harry E. Fitzwater

Distribution:

- 1 - Ea Addee
- ① - DDA Subject
- 1 - DDA Chrono
- 1 - HEF Chrono
- 1 - CMO Subject
- 1 - CMO Chrono

STAT DDA/Pers. Off./[]:ba

(14 May 1981)